



State Parks Division  
 Concessions  
 4200 Smith School Rd  
 Austin TX 78744

# Application for Media Production in State Parks

Must be Filled out Completely – Not a Contract

TPWD Site (i.e., Name of Park, Natural Area): \_\_\_\_\_

**Note: Completed application must be returned to the Park Superintendent.** This is an application ONLY and must be completed by the requestor. Park Superintendent must submit completed application to Park Business Management staff for contract preparation, prior to Legal Division review. A non-refundable processing fee may be required for expedited applications less than ten (10) business days. Additional fees may be assessed. **Proof of liability insurance (minimum liability coverage of \$500,000.00) is required before filming begins.**

PRODUCER CONTACT AND INSURANCE INFORMATION	
ACTUAL MEDIA PRODUCTION DATE(S)	PROJECT TITLE:
NAME OF PRODUCER AND PRODUCTION CO. (As appears on the certificate of insurance).	
PERMANENT ADDRESS (MAILING AND PHYSICAL) INCL CITY, STATE, ZIP	
PERMANENT TELEPHONE	FAX NUMBER
CONTACT NAME	CONTACT PHONE(S)
CONTACT E-MAIL ADDRESS	
FULL NAME OF AUTHORIZED SIGNER FOR FILM AGREEMENT W/ TPWD	TITLE OF AUTHORIZED SIGNER
INSURANCE COMPANY NAME	AGENT NAME / CONTACT PHONE
TYPE OF PRODUCTION / MEDIA DETAILS	
<input type="checkbox"/> Stills – Advertising <input type="checkbox"/> Stills – Editorial <input type="checkbox"/> Stock Photo / Video / Film <input type="checkbox"/> Feature Film <input type="checkbox"/> TV Movie <input type="checkbox"/> TV Series / Pilot <input type="checkbox"/> Documentary / Travelogue <input type="checkbox"/> Commercial / Infomercial <input type="checkbox"/> Music Video <input type="checkbox"/> Industrial <input type="checkbox"/> Public Service Announcement <input type="checkbox"/> Other, explain: _____ _____ _____	
Equipment Set-Up Date(s) / Time(s)	Tear-Down / Clean- Deadline Date/Time
List, Describe & give # of Equipment & Vehicles to be brought into the Park	
Lighting: <input type="checkbox"/> None <input type="checkbox"/> Reflectors only <input type="checkbox"/> Yes (explain) _____	
Road:	Date/time: <input type="checkbox"/> Closure requested
<input type="checkbox"/> Running shots <input type="checkbox"/> Driving shots <input type="checkbox"/> Drive-bys <input type="checkbox"/> Tow shots <input type="checkbox"/> Drive ups & Away <input type="checkbox"/> Wet down road	
<input type="checkbox"/> Camera/Equipment on Road Shoulder <input type="checkbox"/> Camera/Equipment on median <input type="checkbox"/> Other (explain): _____	
SHOOTING SCHEDULE BY LOCATION	

DATE	LOCATION	START TIME	END TIME	FILM	PREP	STRIKE	# OF CAST AND CREW
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**DETAILED SUMMARY OF SCENE(S) OR DESCRIPTION OF PRODUCTION**

(REQUEST INCLUDING: description of production content, set construction, parking, sanitary facilities, crowd control, emergency medical plan, off road activity, trail use, or use of any building and site clean-up. List any special activities which include children, animals or aircraft. Include any proposed Site Plan(s). Please also note any planned permanent or temporary construction, modification of structures, ground disturbance, or removal of vegetation.

**ATTACH ADDITIONAL PAGES FOR INFORMATION NEEDED TO EVALUATE MEDIA PRODUCTION APPLICATION**


**LIST TWO RECENT SITE REFERENCES**

1. LOCATION:	2. LOCATION:
LOCATION MANAGER:	LOCATION MANAGER:
CONTACT NAME:	CONTACT NAME:
CONTACT PHONE(S):	CONTACT PHONE(S):

**GENERAL CONDITIONS OF MEDIA PRODUCTION IN (TPWD) STATE PARKS**

**Applicants shall agree that media production:**

- |   |   |
|---|---|
| <ol style="list-style-type: none"> <li>1. is compatible / does not interfere with the enjoyment / activities of park visitors;</li> <li>2. will not damage facilities or resources or interfere with park operations;</li> <li>3. will not disrupt wildlife;</li> <li>4. will not imply the endorsement of TPWD for the content of the PRODUCTION;</li> </ol> | <ol style="list-style-type: none"> <li>5. will acknowledge the TPWD's cooperation;</li> <li>6. is consistent in the Executive Director's judgment with the purposes for/conditions on which, the property where the media production is to take place was acquired; and</li> <li>7. will conform with all applicable statutes, rules, policies, and procedures of the Park staff who supervise the media production.</li> </ol> |
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**PRODUCER'S AGREEMENT (Note: Ultimate execution of a media production agreement is contingent on application approval.)**

I, the undersigned, and the organization which I represent, will comply with the rules and procedures related to filming at a **Texas Parks and Wildlife Department** facility. By signature below, I hereby acknowledge understanding and acceptance of the terms and conditions of the agreement and agree to comply with State Parks applicable laws in regards to media production in State Parks.

ORGANIZATION (Typed or printed) :	TITLE OF AUTHORIZED REPRESENTATIVE
SIGNATURE (AUTHORIZED REPRESENTATIVE)	DATE
PRINTED NAME OF SIGNER ABOVE:	